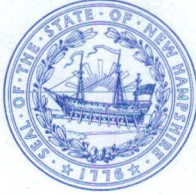


**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

TRUSTEES OF TRUST FUNDS

CEMETERY TRUSTEES

LIBRARY TRUSTEES

All trustees of trust funds, cemetery trustees, library trustees, as well as mayors, selectmen, city/town managers, and/or any other interested state and/or municipal officials, are invited to attend our THIRTIETH Annual Seminars on Trust Fund Administration and Statutory Filing Requirements to be given by the Office of the Attorney General, Charitable Trusts Unit at the following times and places.

As always, we will have one day in the North Country where we will present a shortened version of the lectures for those trustees who are unable to travel to Concord.

PLEASE NOTE:

- While soft drinks, tea, and coffee are provided to seminar attendees, food is not. Lunch is on your own!
- **Each seminar may constitute a public meeting under the provisions of RSA 91-A, the Right to Know Law. Please post an appropriate public notice if a quorum of town officials will be attending the sessions. Please consult your town's legal counsel with any questions.**
- **PLEASE NOTE: DUE TO COST-SAVING REQUIREMENTS, *extra* copies of the Handbook and handouts will not be available at the seminars UNLESS PRE-ORDERED (contact Audrey at (603) 271-3591, fax (603) 223-6207 or email audrey.blodgett@doj.nh.gov with requests). Handbook/handouts will be available on CD at the seminars while supplies last; otherwise, you will receive these documents on a CD from the office after the seminar.**
 - Each attendee will still receive one copy of the Handbook and handouts.

PLEASE READ SCHEDULE CAREFULLY. SOME CHANGES TO THE USUAL
ORDER OF SEMINARS HAVE BEEN MADE BECAUSE OF ATTENDEE
REQUESTS!!

Tuesday, May 19, 2015
CEMETERY TRUSTEES SESSION
8:00 a.m. - 10:15 a.m.
Town and Country Motor Inn
Shelburne, New Hampshire

Tuesday, May 19, 2015
LIBRARY TRUSTEES SESSION
10:30 a.m. - 12:00 p.m.
Town and Country Motor Inn
Shelburne, New Hampshire

Tuesday, May 19, 2015
ALL TRUSTEES OF TRUST FUNDS SESSION
1:30 - 4:00 p.m.
Town and Country Motor Inn
Shelburne, New Hampshire

Thursday, June 4, 2015
CEMETERY TRUSTEES SESSION
Concord - 8:30 a.m. - 2:30 p.m.
(Lunch break 12:00-1:00)
Holiday Inn
172 North Main Street
Concord, New Hampshire 03301

NOTE: As requested - more time for Cemetery Trustees!!

Tuesday, June 16, 2015
TRUSTEES OF TRUST FUNDS SESSION
*** - *New Trustees/Refresher Session* - ***
Concord - 8:30 a.m. - 4:00 p.m.
(Lunch break 11:30-1:00)
Holiday Inn
172 North Main Street
Concord, New Hampshire 03301

Monday, June 22, 2015
LIBRARY TRUSTEES SESSION
Concord – 8:30 a.m. – 11:30 a.m.
Holiday Inn
172 North Main Street
Concord, New Hampshire 03301

Monday, June 22, 2015
ADVANCED TRUSTEES OF TRUST FUNDS SESSION
Concord - 1:00 p.m. - 4:00 p.m.
Holiday Inn
172 North Main Street
Concord, New Hampshire 03301

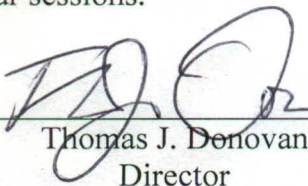
Please plan to arrive a little early to sign-in and receive your handouts. Sign-in is especially important for Library Trustees, who receive continuing education credits for attendance. Charitable Trusts Unit staff will be available approximately 30 minutes prior to the start of each seminar.

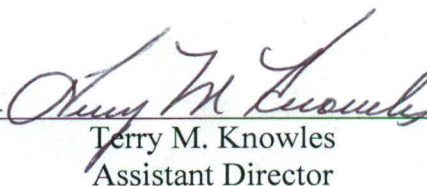
Please complete the RSVP form and return it to this office so that we may have a sufficient number of handouts available at each location. ***This is especially important as we need an accurate count for the hotels.*** You may also register via the Internet at the e-mail address listed on the RSVP form. If you register electronically please be sure to provide all the information requested on the printed RSVP form (name of town, which session(s) you will be attending, number of attendees, etc.). The Concord sessions fill up quickly – be sure you register early!

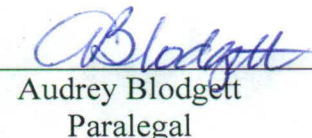
PLEASE NOTE: we will not accept any RSVPs after 1 week from the date of the seminar. This is necessary to prevent over-attendance in the hotels without adequate notification.

In addition, please make a note on your RSVP if you have any questions you wish the Charitable Trusts Unit or the Department of Revenue to address during their presentations.

Directions to the various locations are enclosed. We look forward to seeing you at our sessions.


Thomas J. Donovan
Director


Terry M. Knowles
Assistant Director


Audrey Blodgett
Paralegal

Charitable Trusts Unit
(603) 271-3591

enclosure

Please Note

If you require any special accommodation due to a disability please notify this office as soon as possible so that appropriate arrangements can be made.

NOTICE: In case of inclement weather, we will announce cancellations on
WMUR-TV and on our website at
<http://www.doj.nh.gov/site-map/charities.htm>
or you may telephone our office for further information.

DIRECTIONS:

SHELBURNE

From I-93:

Past Franconia Notch, NH to exit 35, follow Route 3 to Twin Mountain, NH and Route 115 to Jefferson, NH, then Route 2 East to Shelburne

Directions are also available from the Town and Country Motor Inn's website, www.townandcountryinn.com

CONCORD

From Route 93 take Exit 14 (intersects with Loudon Road). At the end of the exit turn towards Downtown Concord (93S, turn right, 93N, turn left). You'll see the Holiday Inn on your right. Additional parking is available in a parking lot on Storrs Street in back of the hotel.

From Route 393, go to end of highway, take left at lights, Holiday Inn is approximately 1/4 mile on your left. Turn left just before the Holiday Inn onto Storrs Street so that you can enter the parking lot from the back (there's a median strip in front the Inn that prevents a left-hand turn into the main entrance of the parking lot) (additional parking in parking lot across Storrs Street in back of the hotel).

At this time the restaurant at the hotel does not serve lunch, but there are plenty of restaurants in the downtown Concord area.

For further information see the hotel's website at <http://www.chartwellhotels.com/concord.php>

RSVP FORM

Registration is necessary to assure adequate space and number of handouts
Please return this form as soon as possible for the session(s) you will be attending

TO: Office of the Attorney General
Charitable Trusts Unit
33 Capitol Street
Concord, NH 03301-6397

FAX: (603) 223-6207

E-MAIL: audrey.blodgett@doj.nh.gov

FROM: Town/City of: _____

The following numbers of trustees/municipal officials/others will attend the seminar to be held
on **(please fill in the number of people attending on the appropriate line):**

_____ Tuesday, May 19, 2015, Shelburne, NH (*Cemetery Trustees Session*)

_____ Tuesday, May 19, 2015, Shelburne, NH (*Library Trustees Session*)

_____ Tuesday, May 19, 2015, Shelburne, NH (*All Trustees of Trust Funds Session*)

_____ Thursday, June 4, 2015, Concord, NH (*Cemetery Trustees Session*)

_____ Tuesday, June 16, 2015, Concord, NH (*Trustees of Trust Funds Session for new
trustees or those wishing a refresher course*)

_____ Monday, June 22, 2015, Concord, NH (*Library Trustees Session*)

_____ Monday, June 22, 2015, Concord, NH (*Trustees of Trust Funds Session for advanced
trustees*)

You will receive one copy of our Handbook and Handouts per registered attendee. If you
want to pick up extra copies of these publications, please indicate the number of extras you want
and we will have them for you when you arrive. Otherwise, extra copies will not be available at
the seminars, but will be mailed to you afterwards.

Please provide extra copies of _____ Handbook, _____ Handouts, _____ CD
with both the Handbook and Handouts